

**Covid-19 Protocols for  
Matthews Community Center  
and  
Matthews Playhouse  
September 2020 – NC Phase 2.5**

Thank you for being a part of our classes at Matthews Playhouse. Thank you for trusting your young people with us. We have put several precautions in place in order to prevent the spread of Covid-19. *Please note that even with the precautions, we cannot guarantee that you will not contract Covid-19. **If you are feeling ill, please do not come to your class.*** Groups are limited to a maximum of 25 participants (we are limiting our programs to 12 participants or less)

**Fall Classes**

In order to limit contact with individuals, you must pre-register for your class on our website at: [matthewsplayhouse.com](http://matthewsplayhouse.com)

- When you arrive for class: You will be greeted in the bus parking lot behind the community center by a staff member. Staff will scan your forehead for your temperature, and your temperature may not exceed 100.4 degrees Fahrenheit. Anything above 100.4 is considered a fever and you will not be permitted to attend class.
- Staff will also ask you the following questions:
  1. Have you had or been in direct contact with someone who has had any symptoms consistent with Covid-19 such as fever, new loss of taste or smell, cough, or shortness of breath that are not associated with seasonal allergies, in the last 14 days?
  2. Have you been in direct contact with anyone who has tested positive for Covid-19 within the last 14 days?

If you answer yes to any of the above questions, you will not be allowed to attend class.

**Entering the building**

- Only class participants and instructors are allowed in the building
- As soon as you enter either building, you will be asked to wash your hands or use hand sanitizer if a sink is not immediately available. Hand sanitizer is provided in every room.
- Social Distancing will be required at all times.
- All Participants ages 4 and older are required to wear a mask and/or face shield while inside the building.
- You must bring all of your own supplies to class
- Students will be kept in the same classroom for the duration of the class. If there is a change in instructors, the instructors change rooms, but the students will not. Group size is limited to 12 or less students per room. Restroom breaks will be staggered, and students will be reminded to wash their hands. Six feet distance markers will be noted all through the building. Directional signs in hallways will be clearly marked. Classrooms will be thoroughly cleaned hourly.

**Class Pickup:** Class pickup will be in the same location, behind the Community Center in the Matthews Elementary bus parking lot. Please lineup in a carpool line facing out-towards the front of the building.